

Owings Mills High School Grading & Reporting Practices

All OMHS grading and reporting practices are aligned with Board Policy and Rule 5210 which can be accessed on the web.

Policy 5210: http://www.bcps.org/system/policies_rules/policies/5000Series/POL5210a.pdf

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The BCPS Grading & Reporting Manual can be accessed and downloaded on the BCPS Grading & Reporting website: <http://www.bcps.org/academics/grading/>

In addition to use of the course grading codes found in the manual, teachers will utilize the following codes to score assignments:

- **IN** – Incomplete or insufficient. This code is used when a task has been attempted, but is incomplete or the response is not sufficient enough to receive a score. The student is given an opportunity to improve his or her work and achieve a higher score. Incomplete assignments must be completed within two weeks of the original date the task was assigned, except when a task is assigned within two weeks of the end of the marking period.
 - ✓ *It is important to note that assignments coded as **IN** can give students and parents a false sense of the overall marking period grade as an “incomplete” code does not calculate into the overall average until either a score is achieved or the task is coded as **LS**. If an assignment is not completed within two weeks, it will be marked **LS** and receive the lowest score possible.*
- **M** – Missing. This code is used to identify any task or assignment that was either not attempted or not submitted for scoring. Missing assignments must be made up within two weeks of the original date the task was assigned, except when a task is assigned within two weeks of the end of the marking period.
- **E** – Exempt. A teacher may make the determination that a student is exempt or excused from a task or assignment when the student has demonstrated mastery of a particular skill or concept outside of the given assessment. Only the teacher may make a determination, based on evidence, of when the **E** code should be used.
- **LS** – Lowest Score. An assignment may be coded **LS** when a student has attempted the task or assignment, but did not achieve 50% or higher mastery. If an incomplete assignment is not made-up, it will be scored **LS**.

All OMHS teachers will utilize a 50 point grading scale:

Points	Letter Grade
90-100	A
80-89.9	B
70-79.9	C
60-69.9	D
50-59.9	E